



Narrandera High School

Principal: Mrs M. Milne (BA, Grad Dip Ed, Grad Cert Ed Leadership)

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STUDENT RECORDS – UPDATE

Please inform the school office of any new details or changes. It is important that these are current in case of emergency and parents, carers and guardians need to be contacted.

These details are also required for our COVID-19 recordings/tracing. DEC preferred tracing is via **email

STUDENT NAME:		YEAR:	
Medicare No.		Ref. No.	
		Expiry Date:	
CONTACT DETAILS			
Person 1		Person 2	
Title/Name		Title/Name	
Phone No.		Phone No.	
Mobile No.		Mobile No.	
Work No.		Work No.	
**Email:		**Email:	
Street No.		Street No.	
Street/Property Name:		Street/Property Name:	
Town:	P/Code	Town:	P/Code
Mailing address (if different from above):			
EMERGENCY CONTACT DETAILS – Must be different from above			
Person 1		Person 2	
Title/Name		Title/Name	
Phone No.		Phone No.	
Mobile No.		Mobile No.	
Work No.		Work No.	
Relationship to Family		Relationship to Family	
<input type="checkbox"/> Please remove ALL previous emergency contacts on file. Signed: Date:			
Signed:		Date:	

Office use only:

Date received: Signed:

Processed: Date: Signed:

(Please file in Student File)